

**NOTICE OF VACANCY**  
**Salem Community Schools**  
**Position: Salem High School Guidance Counselor**

**Responsibilities:**

- Working with students grades (9-12)

**Qualifications:**

- Valid Indiana Teaching License in Counseling
- Knowledge of special education laws/requirements
- Knowledgeable about Dual Credit Courses
- Understanding of counseling ethical standards and CPS reporting
- Strong written and communications skills
- Ability to provide leadership and supervision
- Exceptional ability to work collaboratively and collectively with staff and community

**Salary:** Based upon Master Contract if Licensed Counselor

**Effective Date:** **August 5, 2019**

**Application Deadline:** **April, 10, 2019**

**Application Packets:** Application materials must include:  
(1) Completed SCS application  
(2) Letter of application  
(3) Current resume  
(4) Copy of a valid Indiana Teacher's or Social Work License  
(5) Copies of college transcripts

**CONTACT:** Dr. Lynn Reed  
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Superintendent